

**State Historical Resources Commission
Archaeological Resources Committee**

**April 7, 2011
FINAL Meeting Minutes**

ARC Committee Members in Attendance: Adrian Praetzellis (SSU), Mike Newland (SSU), Wendy Teeter (UCLA), Laura Miranda (NAHC), Janet Eidsness (SCA Native American Program), Anmarie Medin (CT), Leslie Mouriquand (Riverside County), Jim Nelson (PG&E), Anthony Madrigal (San Manuel Tribal CRM), Jennifer Farquar (SCA), Donn Grenda (SHRC), Christine McCollum (SCA Ethics Committee), Gregg Castro (Salinan), Randall Dean (SF), Kristina Roper (SCA)

Agenda Item II. Meeting minutes from Jan. 20 teleconference had been distributed by email. Some corrections were received but the corrected version had not been re-distributed. Action Item: Anmarie will re-distribute the corrected meeting minutes and they will be voted on at the next teleconference.

Agenda Item III. SCA meeting report: Anmarie reported on the general structure of the two sessions held at the SCA annual meeting in Rohnert Park March 11-13. On Friday we discussed Standards & Guidelines; on Saturday the other four white papers. Attendance was good (roughly 50-60) for S&G but lower for the others (20 or so). We posted large note boards and asked the audience to write ideas on post-it notes then post their ideas on the appropriate board. That way we received a lot of ideas in a short time and had a written record of the ideas. Anmarie typed up the ideas and has shared that with the group. Adrian, Donn, Trish, and Anmarie took turns summarizing the ideas generated about S&G and then worked with the audience to prioritize what we should work on. Adrian pointed out that from the discussion we realized that legislative remedies might not be as difficult as we had supposed and we should keep those as working goals.

Upshot of the S&G discussion:

1. Work on creating guidelines or sample language of what an archaeological preservation ordinance would include and how it would be incorporated in the general plan amendment process.
2. Work on guidelines or recommendations on what is a "qualified" archaeologist under CEQA.
3. Work on guidelines or recommendations on what constitutes good work in CA CRM.

On Saturday, Mark, Mike, Donn, Trish, Wendy, and Anmarie led discussions on the other four white papers. Since time was shorter for this session, we did not have as much time to discuss prioritizing the ideas as to what the ARC should work on first. Ideas did mesh with what came out of the S&G discussion in that many concerns can be addressed through general plan amendments. Action Item: White Paper authors shall review the list of ideas and create priorities of what can and should be worked on by the ARC and share those for discussion at the next teleconference.

Agenda Item IV. Role of Liaisons: Anmarie reviewed the role and responsibilities of liaisons. The liaison's job is to serve as a point of contact between their group and the ARC. For example, at Caltrans, Anmarie conveys information on ARC activities back to interested people at Caltrans. She also conveys comments from Caltrans people back to the ARC. In this way Caltrans people are not obligated to attend every teleconference in order to remain involved in the white papers. The liaison has the best knowledge on how to best communicate with their group. For example, list serve email groups for professional societies may be the best

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networking tool for a particular interest group. In contrast, some traditional people might not be comfortable with electronic communications and the liaison would need to conduct more face-to-face interaction.

Janet raised the issue the ARC has struggled with to solicit input from other stakeholders such as building industry who would be affected by the outcome of the ARC's work. Adrian pointed out that in previous efforts working on the State Preservation Plan, building industry representatives indicated a preference for guidance so as to improve consistency and predictability in the project development process. How do we expand our outreach? Is there a master association of parks and open spaces districts? Leslie volunteered to research that. Action Item: Leslie will research existence of a group for parks and open spaces districts that can be a point of contact for outreach. Janet raised the possibility of working with Office of Planning and Research (OPR). Action Item: Janet will research OPR connectivity. Action Item: Anmarie will distribute revised ARC Liaison Contact spreadsheet.

Agenda Item V: Bridging the Gap: Going back to the ideas that were generated from the SCA discussion forum, the group agreed that the three Upshot items that Anmarie captured were worthy of addressing, although Adrian pointed out that defining what was "good" work might be difficult. Adrian proposed working on qualification first in that it is easiest and may provide the best return on investment. Anmarie pointed out that CEQA lead agencies need guidance on what they should be looking for from consultants to make sure they are in compliance with state laws. Donn reiterated that we have plenty of examples out there from RPA and SOI so we do not need to reinvent the wheel on this. Jim N. expressed a concern with osteological qualifications and suggested that there should be more details on what it takes to be a qualified osteologist, including consultation with descendent communities. Jim also suggested that the ARC work with the Info Centers to clarify what it means to be qualified to access archaeological records in the CHRIS system.

Anmarie and Donn reminded the group of our process: "friends" of the white papers can work independently of the ARC on these issues and bring ideas back to the ARC. ARC will then approve the recommendations and take them before the SHRC where they can be formally approved as state guidance. We affirmed previous agreement that White Paper authors would serve as leads for working groups. Gregg asked about Native American involvement. How does that fit within this structure? Donn and Anmarie replied that it cross-cuts the structure of working groups in that the Native American liaisons might need to be tracking what each of the five working groups are accomplishing. The same applies to other liaisons. Working groups will report on progress at ARC teleconferences and liaisons will then convey what they learned at the teleconference back to their constituency, and bring comments back to the working groups. Working groups can meet and not be in violation of open meeting requirements provided the working group does not consist of a quorum (half plus one) of the ARC. Working groups will not take action independent of the larger ARC or SHRC.

Action Item: Anmarie will redistribute list soliciting interest in focusing on a specific working group.

Next Teleconference: June 9, 2011. 2:00-3:30

Get any location changes or updates to Anmarie by May 15.

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ACTION ITEMS:

No.	ITEM	RESPONSIBLE	DUE DATE	Completed
99	Create subcommittees for White Papers. Work with authors to determine composition.	Anmarie / Donn	Dec. 15, 2010	In progress
100	Work with OHP Counsel on Bagley-Keene understanding	Donn	Done	Done
101	Define structure for presenting White Papers at 2011 SCA conference	Jennifer Darcangelo	Jan. 20, 2011	Done
102	Check with OHP counsel Tara Lynch about rules for people phoning in from locations not on public notice.	Anmarie	March 15, 2011	Done
103	Work with Tara Lynch to put explanatory language for call-ins on the meeting notices posted on the web.	Anmarie	March 15, 2011	Done
104	Check with OHP counsel for authority to send out communications from the ARC	Trish	March 15, 2011	Done
105	Prepare a news flash for email distribution from SCA	Anmarie and Trish	Feb. 28, 2011	Done
106	Re-distribute meeting minutes from Jan. 20 teleconference for review and approval	Anmarie	April 7	Done
107	White Paper authors shall review the list of ideas and create priorities of what can and should be worked on by the ARC.	Cindy S., Leslie M., Susan H., Mike N.	June 9	In progress
108	Research existence of a group for parks and open spaces districts; how to work with such districts.	Leslie M.	June 9	In progress
109	Research how to work with OPR	Janet E.	June 9	In progress
110	Distribute updated ARC Liaison Contact spreadsheet	Anmarie	April 8	Done
111	Distribute working group list for sign ups by ARC members	Anmarie	April 8	Done