

**State Historical Resources Commission  
Archaeological Resources Committee**

**July 6, 2015  
Meeting Minutes**

**ARC Members in Attendance:** Anmarie Medin, Adrian Praetzellis Janet Eidsness, Marcos Gurrerro, Jim Nelson, Trish Fernandez, Donn Grenda, Mike Newland, Laura Miranda ,Myra Hermann, Wendy Teeter

**Agenda Item II. Corrections to Previous Meeting Notes**

Meeting minutes from March 13, 2015 meeting had been distributed by email. Janet motioned to approve; Adrian seconded; motion carried.

**Agenda Item III. Update on Standards Working Group progress**

Anmarie provided context for the draft Archaeological Survey Report Guidelines that had been distributed by email. Per previous discussions, this was built upon ARMR and other guidance but attempted to condense that into a shorter, more user-friendly document. The intended audience is local agencies, etc., who want guidance to determine whether they are getting appropriate products from their consultants.

Overall the group agreed the approach is necessary but could use more explanation for the lay audience. The group agreed that we need to structure it so that essential content for each step in the process is clearly outlined. Also, it needs a preface that explains the approach. We agreed brevity is desirable but we need to be cautious that we don't turn this into a checklist that doesn't meet the goals.

Summary of general overall approach:

- General intro – process of cultural compliance
- Survey guidelines – general content areas plus a checklist for reviewers
- Evaluation – add on to above when the report includes this step.
- Treatment - ditto.

Anmarie asked that folks email her with specific edits or thoughts that she would collate. Working group consists of Adrian, Anmarie, Trish, Myra, and Laura. Trish and Anmarie will draft a purpose and scope and share it with the group.

**Agenda Item IV: Update on other Workgoups progress**

- **Conservation:** No report.
- **Interpretation:** Annemarie Cox is developing a list of volunteers to act as liaisons for interpretation and outreach.
- **Curation:** No update.
- **Protection:** No report.

**Agenda Item V: Review Progress on Previous Action Items (All)**

Time allocated for this meeting was exceeded discussing previous agenda items; previous action items were not reviewed.

**Agenda Item VI. Review Action Items from this meeting**

**State Historical Resources Commission  
Archaeological Resources Committee**

**July 6, 2015  
Meeting Minutes**

Action Item 145: Anmarie will organize a teleconference of the working group to make progress on the documentation guidelines.

**Agenda Item VII: Schedule next meeting**

Wednesday, September 16, 2:00-3:30

**ACTION ITEMS:**

<b>No.</b>	<b>ITEM</b>	<b>RESPONSIBLE</b>	<b>DUE DATE</b>	<b>Completed</b>
143	ARC progress report to SCA Newsletter and SHRC	Anmarie & Trish	Nov. 7 SRHC meeting	Done
144	Draft Guidance	Anmarie lead (working group)	Sept. 16, 2015	Ongoing
145	Teleconference for Guidance working group	Anmarie	Aug 18	done