

**State Historical Resources Commission
Archaeological Resources Committee**

**September 16, 2015
Meeting Minutes**

ARC Members in Attendance: Anmarie Medin, Adrian Praetzellis, Donn Grenda, Jim Nelson, Jennifer Darcangelo, Wendy Teeter

Agenda Item II. Corrections to Previous Meeting Notes

Minutes had not been distributed by email. Postponed to next meeting.

Agenda Item III. Update on Standards Working Group progress

Anmarie provided context for the draft Archaeological Reporting Guidelines packet (3 separate Word files) that had been distributed by email. Everyone is invited to provide written comments to Anmarie who will create a new draft for the next teleconference. Comments due to Anmarie by Sept. 30. The group discussed specific sections in the current draft. Specifically, it is important to be clear on the OHP's role and authority to establish these guidelines. For professional qualifications, there is no state-wide CEQA standard. For pre-field research and records searches, is it appropriate to specifically call out the CHRIS. It should state explicitly to complete DPR 523 forms or equivalent and obtain a P-number or trinomial from the appropriate IC.

The group discussed how best to bring this to the SHRC and would it be ready for the next SHRC meeting on Oct. 30. Anmarie will talk with the SHPO on the best way to proceed. The ARC favors bringing this package to the SHRC for review and approval with the SHRC forwarding it to the SHPO for action.

Agenda Item IV: Update on other Workgoups progress

- **Conservation:** No report.
- **Interpretation:** No report. Goals have been met.
- **Curation:** No update.
- **Protection:** No report.

Agenda Item V: Review Progress on Previous Action Items (All)

Previous agenda items have been addressed or are ongoing.

Agenda Item VI. Review Action Items from this meeting

No formal action items. The group is continuing to work on #144.

Agenda Item VII: Schedule next meeting

Tuesday Oct. 13, 2015, 2:00-3:30

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ACTION ITEMS:

No.	ITEM	RESPONSIBLE	DUE DATE	Completed
143	ARC progress report to SCA Newsletter and SHRC	Anmarie & Trish	Nov. 7 SRHC meeting	Done
144	Draft Guidance	Anmarie lead (working group)	Sept. 16, 2015	Ongoing
145	Teleconference for Guidance working group	Anmarie	Aug 18	done