

**State Historical Resources Commission (SHRC)  
Archaeological Resources Committee (ARC)**

Conference Room 1412  
1416 9<sup>th</sup> Street, 14<sup>th</sup> Floor  
State Resources Building  
Sacramento, California

**Additional Meeting Locations**

**Redlands**

SRI Conference Room, 21 West Stuart Avenue, Redlands (Host: Donn Grenda)

**Rohnert Park**

Anthropological Studies Center, Sonoma State University (Host: Mike Newland)

**Blue Lake**

Blue Lake Rancheria Tribal Office, 428 Chartin Road, Blue Lake, CA 95525 (Host: Janet Eidsness)

**Minutes**

October 1, 2009 2:00 -3:30 p.m.

**Agenda Item I: Introduction/Attendees:**

Trish Fernandez (State Historical Resources Commission), Anmarie Medin (Caltrans), Mike Newland (Sonoma State University), Jay Correia (OHP Registration Unit), Steve Mikesell (Deputy SHPO), Janet Eidsness (Society for California Archaeology Native Americans Program Committee), Gregg Castro (Society for California Archaeology Native Americans Program Committee), Donn Grenda (State Historical Resources Commission), Glenn Gmoser (Society for California Archaeology), Cindy Stankowski (San Diego Archaeological Center).

**Agenda Item II: Approval of Previous Meeting Minutes**

No corrections were requested and minutes were approved as written.

**Agenda Item III: White Papers Status**

There was discussion on completing Action Item 40: Revised Draft White Papers to OHP Counsel. Most papers are done and require minimal revisions at this time to address comments. The Curation White Paper, however, needs additional effort. The group discussed the process of revising the White Papers and the degree of revisions permissible in the SHRC format and protocols. Trish indicated revisions are acceptable as long as they are tracked to comments. Authorship of the White Paper is attributed to the ARC, but one person needs to shepherd the Paper through to ensure continuity. There was clarification that the Ideal Situation section does not need to focus on a single outcome. Cindy will work with Janet and others on finalizing the Curation White Paper (AI #90).

Steve Mikesell brought up OHP's role in the White Paper process and planning for presentation of the White Papers to the SHRC in order to coordinate logistics. Steve thinks it is clear that the Papers do not violate the Commission's charter and they will be approved with minimal comment. The possibility of sending comments to the Commissioners for advance review was raised. Steve indicated that would not be a problem as long as it was noted there is a possibility the Papers might change in the interim. Trish will check with OHP Counsel to confirm there is no problem (AI #87). This submittal to Commissioners will include the Draft White Papers, the comments, and responses to comments. Steve clarified that OHP will distribute the White Papers package to OHP Counsel and Commissioners when OHP receives everything on Oct. 30.

#### **Agenda Item IV. Public Participation Protocol**

Anmarie had emailed out a draft that was discussed. State law requires all members of the public to be afforded an opportunity to comment before a state body takes action on an agenda item. The group discussed pros and cons of requiring public comments to be submitted in writing and decided that would be too cumbersome. The group decided the best course of action is to have a block of time available for public comment, much like is done at planning commission meetings, etc. The individual hosts at each location will require members of the public to sign up for speaking time. Once we know the number of speakers, time will be allotted accordingly. Anmarie will revise the Public Participation Protocols accordingly for approval by the ARC (AI #88).

#### **Agenda Item V. Election of Board**

Trish raised the issue of election of board members to continue the work of the ARC. The bylaws call for the Chair and Vice-Chair to be SHRC Commissioners. The secretary is appointed annually by the Chair. Trish appointed Anmarie to be interim secretary pending seating of new Commission. Chair and Vice-chair will be appointed once the new SHRC is formed.

#### **Agenda Item VI. Review/add to Action Items**

##### New Action Items Summary

*NEW ACTION ITEM 86: Follow up with White Paper authors to confirm Oct. 30 deliverable (ARC Chair Trish Fernandez).*

*NEW ACTION ITEM 87: Check with OHP Counsel regarding giving advance copies of White Papers to Commissioners (coincides with AI #69) (ARC Chair Trish Fernandez).*

*NEW ACTION ITEM 88: Finalize Public Participation Protocols (Anmarie Medin).*

*NEW ACTION ITEM 89: Add Glenn Gmoser, SCA Liaison, to contacts list (ARC Chair Trish Fernandez).*

#### **Agenda Item VII: Schedule next meeting**

The next ARC meeting will be held Thursday December 3, 2009, 2:00-3:30 pm