

**OFFICE OF HISTORIC PRESERVATION
DEPARTMENT OF PARKS AND RECREATION**

1725 23rd Street, Suite 100
SACRAMENTO, CA 95816-7100
(916) 445-7000 Fax: (916) 445-7053
calshpo@parks.ca.gov
www.ohp.parks.ca.gov

**Office of Historic Preservation Annual Goals
October 1, 2014 through September 30, 2015
Final Report****Introduction**

Sustainable Preservation: California's Statewide Historic Preservation Plan, 2013-2017 (State Plan) states that, in order to be successful, the plan "should be the starting point for developing subsequent specific strategic or action plans developed by and for individual agencies." It goes on to direct the Office of Historic Preservation to develop annual plans or goals that list specific activities the office will undertake in order to help fulfill the goals and objectives in the State Plan. This document, and the list of activities it includes, served as the statement of annual goals for the office for the 2014/2015 federal fiscal year.*

Below you will find information about specific activities the office undertook in the 2014/2015 fiscal year, including which goals and objectives in the State Plan each activity supports. The activities are generally grouped by program area, but there is considerable overlap for some tasks and thus many of them could fall under multiple program areas. The activities are numbered for reference purposes only and are not a reflection of priority.

It should also be noted that these activities were undertaken in addition to the regular workload of the office managing the various programs and responsibilities with which it is tasked under federal and state law.

If you are interested in learning more about any of these activities, there is a contact person listed for each. Contact information for these individuals can be found online at www.ohp.parks.ca.gov/contactus. To read the State Plan, visit www.ohp.parks.ca.gov/stateplan.

Registration

1. Finalize Latinos in Twentieth Century California statewide context, take Multiple Property Submission before State Historical Resources Commission, and submit to Keeper when approved.
Status: Completed, context statement available at
http://www.ohp.parks.ca.gov/pages/1054/files/latinosmpdf_illustrated.pdf.
Supports State Plan Goal: I

* Although the Office of Historic Preservation is a State agency, and therefore operates administratively on the State fiscal year, this document uses the Federal fiscal year because that is the basis for how the office reports its activities to the National Park Service.

Contact: Jay Correia

2. Finalize the guide to using the Latinos in Twentieth Century California statewide context statement to prepare National Register nominations.
Status: Completed, included as part of context document linked above.
Supports State Plan Goals: I & II
Contact: Jay Correia
3. Select properties to nominate using the National Park Service under-represented communities grant and identify what entities (OHP, local governments, non-profits) will prepare which nominations.
Status: Completed, list of properties available at <http://www.parks.ca.gov/NewsRelease/614>.
Supports State Plan Goal: I
Contact: Jay Correia
4. Identify next phase of *Five Views* follow-up and develop a plan and budget for it.
Status: Completed, submitted grant request to NPS for statewide context for African-Americans in 20th century (\$75,000 grant, \$25,000 match); Grant application was not approved—will consider resubmitting in future year.
Supports State Plan Goal: I
Contact: Jenan Saunders
5. Revise the forms used for nominating California Historical Landmarks and Points of Historical Interest to make them more user friendly; also update the guidance for preparing and submitting those nominations.
Status: Partially completed, forms are complete, will update guidance in 15/16 fiscal year.
Supports State Plan Goal: I
Contact: Amanda Blosser

Review and Compliance

6. Create guidance for State agencies on complying with Public Resources Code 5024 in relation to their inventory and Master List responsibilities and post on the OHP website.
Status: Partially completed, have developed an outline for the guidance, but will carry over development of guidance to 15/16 fiscal year.
Supports State Plan Goals: IV & V
Contact: Michelle Messinger
7. Create guidance for local agencies on Public Resources Code 5028 application and post on the OHP website. Analyze need for legislative changes to PRC 5028.
Status: Not complete; will carry over guidance development to 15/16 fiscal year.
Supports State Plan Goal: V
Contact: Tim Brandt
8. Create CEQA advisories on specific topics for local governments and post on the OHP website.
Status: Completed, advisories (as CEQA Case Studies) available online at http://www.ohp.parks.ca.gov/?page_id=21721; will continue in 15/16 FY as appropriate based on possible case studies.

Supports State Plan Goal: V
Contact: Sean deCourcy

9. Coordinate with the Native American Heritage Commission on developing guidance related to tribal consultation issues (for tribes and for agencies working with tribes) and assist with and promote efforts to develop guidance related to AB 52.
Status: AB 52 coordination complete and ongoing (and includes Governor's Office of Planning and Research(OPR)); tribal consultation guidance will need to be premised on AB 52, for which OPR and NAHC are lead. Due to continuing work on AB 52 by OPR and NAHC, will consider picking up this task again in 16/17 fiscal year.
Supports State Plan Goal: V
Contact: Jenan Saunders
10. Analyze need to make legislative and/or regulatory changes to the California Environmental Quality Act and/or the California Register of Historical Resources in relation to historical resources evaluated in a survey.
Status: No need for legislative or regulatory changes have been identified at this time. But will continue to monitor this issue.
Supports State Plan Goal: V
Contact: Lucinda Woodward
11. Work with agencies and consulting firms to develop a model or template Section 106 historical properties survey report and post on the OHP website.
Status: Not completed; may carry over to 15/16 FY.
Supports State Plan Goal: V
Contact: Jessica Tudor

Incentives

12. Compile a list of communities that offer the Mills Act, with up to date contact information, and post on the OHP website.
Status: Completed; available at
<http://www.ohp.parks.ca.gov/pages/1074/files/mills%20act%20contacts%20list.pdf>
Supports State Plan Goals: IV & V
Contact: Shannon Lauchner

Outreach/Education

13. Present four free webinars in cooperation with the California Preservation Foundation on the following topics: Introduction to the Office of Historic Preservation, Preparing National Register nominations, consulting with the OHP under Section 106, and accessing the California Historical Resources Information System inventory.
Status: Completed, videos of webinars available at
http://www.ohp.parks.ca.gov/?page_id=28456; will carry over to 15/16 FY with four more webinars
Supports State Plan Goals: I, IV & V
Contact: Diane Barclay
14. Produce three issues of the *Preservation Matters* newsletter (Themes: Cultural Diversity, Tribal Issues, and Modernism).

Status: Completed two issues (Cultural Diversity and Modernism), tribal issues topic will be carried over to 15/16 FY along with two additional issues.

Supports State Plan Goals: I, II & III

Contact: Diane Barclay

15. Finalize reorganization of the OHP website: Revise tab dropdowns, create needed splash pages, revise Frequently Asked Questions page.

Status: Partially completed, revised tab drop downs and created new splash pages, will carry over FAQs revisions to 15/16 FY

Supports State Plan Goal: I

Contact: Diane Barclay

16. In coordination with the CalTHPO committee, hold a SHPO/THPO summit.

Status: Held December 2-3, 2015

Supports State Plan Goals: IV & V

Contact: Jenan Saunders

17. Create and promote HistoryPin site for Preserve Latino History initiative.

Status: Dropped due to need for significant funding to create HistoryPin site, which wasn't known at time goals document was developed.

Supports State Plan Goals: I, II, III & IV

Contact: Diane Barclay

18. Conduct press/media outreach for the Preserve Latino History initiative.

Status: Completed press release.

Supports State Plan Goals: I, II, III & IV

Contact: Jay Correia

19. Conduct six or more workshops for local governments at various locations throughout the state on topics identified by Certified Local Governments in their annual reports to the OHP.

Status: Completed, and workshops will continue in 15/16 FY.

Supports State Plan Goals: I, III & IV

Contact: Sean deCourcy

Surveys

20. Revise the DPR 523 set of forms, promote use of revised forms, create fillable versions of the forms; update the *Instructions for Recording Historical Resources* accordingly.

Status: Partially completed, will carry over to 15/16 FY

Supports State Plan Goals: I, IV & V

Contact: Amanda Blosser

21. Apply for a grant to develop a mobile survey/recording application for use in the field.

Status: Completed, grant approved, will include project in 15/16 FY work plan

Supports State Plan Goals: I, IV & V

Contact: Amanda Blosser

IT/Inventory Management

22. Working with a committee of tribal representatives, develop a draft California Historical Resources Information System (CHRIS) inventory access policy (or set of policies) for Native American tribes, and continue consultation with tribes about the policies.
Status: Partially completed, convened working group for THPOs and met once, will carry over to 15/16 FY
Supports State Plan Goals: IV & V
Contact: Eric Allison
23. Develop a CHRIS Service Delivery Models Analysis and Recommendations Report.
Status: Completed, available at
http://www.ohp.parks.ca.gov/pages/1068/files/chris_sdmreport_april2015.pdf
Supports State Plan Goals: IV & V
Contact: Jenan Saunders
24. Finish Office of Historic Preservation Tracking and Information System (OTIS) modules for Tax Incentives, Local Government, and Fiscal/Grants programs.
Status: Software changes for the new modules completed. Installation and implementation of modules to be carried over to 15/16 fiscal year.
Supports State Plan Goal: V
Contact: Eric Allison
25. Develop and carry out a plan for inventory digitization in the 2014/2015 fiscal year, using available funds, that includes the Information Centers and OHP.
Status: Completed, will create a new plan for 15/16 fiscal year
Supports State Plan Goal: V
Contact: Eric Allison
26. Develop a CHRIS digital data submission policy and application.
Status: Test application completed and testing in progress. Will evaluate and begin using in 15/16 fiscal year.
Supports State Plan Goals: II, IV & V
Contact: Eric Allison
27. Begin development of a structured transition plan to carry out recommendations that are to be implemented from the CHRIS Service Delivery Models Analysis and Recommendations Report.
Status: Have strategized development of plan. Will look to put contract in place for plan in 15/16 fiscal year.
Supports State Plan Goals: IV & V
Contact: Jenan Saunders