

**OFFICE OF HISTORIC PRESERVATION
DEPARTMENT OF PARKS AND RECREATION**

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1 February 2019

READ THIS FIRST!

- **Read the Grant Application Manual and follow the instructions carefully!**
- Your local government program must have been certified by the National Park Service **prior** to 1 May 2019.
- You must have submitted your 2017-2018 CLG Annual Report to OHP **prior** to 1 May 2019
- Three (3) copies of the grant application package are due at the Office of Historic Preservation (OHP) by 5 p.m., 1 May 2019. Facsimile or electronic mail submissions will not be accepted. Incomplete application packages will not be reviewed. Postmarks are not acceptable.
- Applications must be prepared with no less than **12 point font**.
- The Project Agreement General Terms and Conditions has been revised and is now Project Agreement General and Special Provisions
- If you are applying for survey funding, you **must** include on the application form the approximate acreage covered by the survey and approximate number of buildings/structures to be surveyed.

Office of Historic Preservation
Local Government and Environmental Compliance Unit